



Vacancy Announcement

CHIEF FINANCIAL OFFICER (CFO)

Ref: 30.34.0000.073.000.28.20/2593

Date: 03-09-2020

Biman Bangladesh Airlines Limited, the national flag carrier of Bangladesh, is looking for dynamic, experienced and result-oriented candidate for the position of CHIEF FINANCIAL OFFICER (CFO) on contractual basis from Bangladeshi nationals. The incumbent will be responsible for overall financial management, planning treasury, accounting and budgeting activities and also managing the allocation of project based funds in associate with company requirements. The required terms and conditions are:

QUALIFICATION: FCA. No 3rd division/class in any examination is acceptable. Candidates must have minimum 2nd division/class or equivalent in all educational degrees.

AGE LIMIT: Maximum 55 years as on publication date of advertisement. Age may be relaxed up to 2 years in case of exceptionally qualified candidates.

WORK EXPERIENCE & SKILL: At least 10 years' experience at Sr. management level and 5 years' experience in Financial related field in any Autonomous body/ Corporation/ Semi-Government organization or reputed airline/ Multi-national Commercial Organization. Experience in airlines would be given preference. Well conversant in Business Strategy. Knowledge on related software is preferred.

COMPANY SECRETARY (CS)

Biman Bangladesh Airlines Limited invites application from the Bangladeshi nationals for contractual employment as COMPANY SECRETARY (CS) with the status of General Manager as per the following terms and conditions:

QUALIFICATION: FCA/ACS/FCMA/MBA (Major in Finance, Accounting or Aerospace from a reputed institute).

AGE LIMIT: Maximum 45 years as on publication date of advertisement.

WORK EXPERIENCE & SKILL: Minimum 10 years of experience as COMPANY SECRETARY (CS) in any company or as executive in any Airlines (may be relaxed in case of suitable candidates) with hands-on experience complying with all corporate statutory requirements, co-ordination with the Registrar of Joint Stock Companies & Firms, Chambers, Securities & Exchange Commission, Stock Exchanges, BIDA and Banks.

JOB PROFILE: The incumbent will be required to operate in the following areas:

- Legal, Secretarial, Corporate Governance and logistic support to the Board of Directors.
- Statutory Accounts.
- Taxation Services.
- Corporate Restructuring.
- Capital Market & Investors Relations.

CANDIDATES PROFILE: The candidate should be hands-on result oriented achiever, good in planning, organizing and managing the function to fulfill the job. Experience in aviation law will be preferred as extra qualification.

REMUNERATION: Negotiable. However, the applicant must indicate the expected gross salary. Other benefits/allowances will be paid as per Biman policy.

JOB LOCATION: Dhaka, Bangladesh.

Interested candidates fulfilling the requisite qualifications are requested to send their applications to mgremp@bdbiman.com along with a recent passport size color photograph and other relevant certificates (Academic/Professional documents/Certificates) (maximum limit of any single attachment is 300 kb) on or before 30 days from the publication date of advertisement. The application by post/courier/hard copy is also acceptable. Internal candidates may also apply through internally approved channel.

Biman Bangladesh Airlines Limited reserves the right to accept and reject any application without assigning any reason.